PUBLIC PROTECTION CABINET

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Brian Raley
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Kristen Lawson
COMMISSIONER

ADC Board Meeting Minutes

September 11, 2026

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, September 11, 2026, at 10:00 a.m. was held at the Department of Professional Licensing located at 500 Mero Street, Frankfort, Kentucky 40601.

Members Present
Karyn Hascal, Chair
Dr. Stephanie Raglin, Vice Chair
Danielle Matlock
Shreeta Waldon
Julie Bowers-Pryor
John Kevin Schmidt
Aaron Smallwood
Stephanie Hoskins

Department of Professional Licensing
Jolene Shearer, Board Administrator
Marie Varney, Board Administrator
Jeff Bardroff, Administrative Supervisor
Kristen Lawson, Commissioner
Chasity Wray, Finance

Members Not Present
Chris Holcomb

Public Protection Cabinet
Catherine Falconer, General Counsel

Guests
Karyn Hascal

Call to Order
Karyn Hascal called the meeting to order at 10:05 a.m..

Minutes
A motion was made by Julie Bowers-Pryor to approve the minutes for August 7, 2026,. Motion, seconded by John Kevin Schmidt, carried.

Financial Report
The financial statements for the months ending August 31, 2026, were presented to the Board for review. No further action is required.

DPL Report
Commissioner Lawson introduced Jolene Shearer as one of the new Board Administrators. Jolene currently handles the Marriage and Family Therapists Board along with the Board of Interpreters, and will be transitioning over full time to this Board.

Commission Lawson informed the Board that the other new Board Administrator will begin with the Department on September 16, 2026. This means that the Board will have 3 full time Board Administrators.

Commissioner Lawson and Legal Counsel also stated that the open position for OLS has been filled and that attorney will begin on September 16, 2026.

Legal Counsel Report
Legal Counsel went over the changes the Regulation Committee has made to 201 KAR 35:030 and 201 KAR 35:090.

A motion was made by Julie Bowers-Pryor to accept the recommended changes to 201 KAR 35:030 as presented and to have Legal Counsel submit regulation to PPC Cabinet for the next step in promulgation. Motion, seconded by Stephanie Hoskins, carried

A motion was made by Julie Bowers-Pryer to accept the recommended changes to 201 KAR 35:090 as presented and to have Legal Counsel submit regulation to PPC Cabinet for the next step in promulgation. Motion, seconded by Stephanie Hoskins, carried.

ADC Licensure Status Report
A Licensure Status Report dated September 9, 2026, was presented to the Board for review. The report showed there are currently 4,344 active licensed Drug and Alcohol Counselors. No further action was required.

Old Business
Danielle Matlock presented an update to the Board regarding the Peer Support Workgroup.

New Business
A motion was made by Dr. Stephanie Raglin to approve issuing an RFP for a Board Investigator. Motion, seconded by John Kevin Schmidt, carried.

The Board discussed going ahead and creating the scoring committee to review the applications from the RFP. Dr. Stephanie Raglin, Danielle Matlock and Stephanie Hoskins will be the scoring committee.

Application Review
A motion was made by Julie Bowers-Pryor to go into closed session at 10:27 a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed. Motion seconded by Shreeta Waldon, carried

A motion was made by Julie Bowers-Pryor to return to open session at 11:49 a.m. Motion seconded by Shreeta Waldon, carried. No action was taken in closed session.

A motion was made by Stephanie Hoskins to approve applications reviewed by the Board prior to the Board meeting. Motion, seconded by John Kevin Schmidt, carried.

A motion was made by Danielle Matlock to ratify applications reviewed by the Board since the August 7, 2026 Board meeting. Motion, seconded by Julie Bowers-Pryor, carried.

Complaints Committee Report
A motion was made by Shreeta Waldon to go into closed session at 11:54 a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(1)(k) may be discussed. Motion seconded by John Kevin Schmidt, carried

A motion was made by Julie Bowers-Pryor to return to open session at 11:55 a.m. Motion seconded by Shreeta Waldon, carried. No action was taken in closed session.

- 2024ADC00007 - Reprimand letter
- 2025ADC00011 - Administrative action
- 2025ADC00012 - Defer
- 2025ADC00013 - Defer
- 2025ADC00015 - Defer
- 2025ADC00016 - Administrative Action
- 2025ADC00018 - Defer
- 2025ADC00019 - Dismiss
- 2025ADC00020 - Defer
- 2025ADC00024 - Defer until next month
- 2026ADC00005 - Reprimand letter
- 2026ADC00006 - Defer until next month
- 2026ADC00009 - Dismiss
- 2026ADC00010 - Dismiss
- 2026ADC00011 - Continue for more documentation
- 2026ADC00021 - Administrative action
- 2026ADC00024 - Resend
- 2026ADC00026 - Dismiss
- 2026ADC00033 - Defer

A motion was made by Danielle Matlock to approve the recommendations from the Complaint Committee. Motion, seconded by John Kevin Schmidt, carried.

Travel
A motion was made by Julie Bowers-Pryor approve travel and per-diem. Motion, seconded by Stephanie Hoskins, carried.

Christopher Holcomb – per diem 9/3/26
Stephanie Hoskins – travel 9/11/26; per diem 9/2/26; 9/8/26, 9/9/26, 9/10/26, 9/11/26

John Kevin Schmidt – travel 9/11/26; per diem 9/10/26; 9/11/26
Shreeta Waldon – travel 9/11/26; per diem 9/10/26; 9/11/26
Julie Bowers-Pryor – travel 9/11/26; per diem 9/11/26
Karyn Hascal – travel 9/11/26; per diem 9/4/26; 9/10/26; 9/11/26
Stephanie Raglin – per diem 9/11/26
Danielle Matlock – per diem 9/6/26; 9/8/26; 9/10/26; 9/11/26

Next Meeting
October 2, 2026

Adjourn
A motion was made by Stephanie Hoskins to adjourn at 12:01 p.m. Motion, seconded by Shreeta Waldon, carried.